

**CONFIDENTIAL**

Sanitized - Approved For Release : CIA-RDP78-04787A000100080001-7

DD/S 65-478 J  
OCT 1965

**MEMORANDUM TO:** Chief, Logistics Services Division

**SUBJECT :** Request for Altering Conference Room  
into a Secure Area

1. It is requested that priority action be taken to modify and alter Room 4 D 49 (presently configured as a Conference Room) into a secure (vaulted) area.

2. FE Division has an urgent requirement for secure (vaulted) office space to be occupied by the CE [REDACTED] Section of [REDACTED] which has been established to augment and

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[REDACTED]  
area is a requirement for this activity. Adequate and suitable secure space is not available within FE Division or other DD/P components for this purpose. SSA-DDS therefore, has allocated Room 4 D 49 to FE Division and it is necessary that required modifications and alterations be accomplished in order that this room can be utilized as a secure (vaulted) area.

3. In addition to the above, it is requested that necessary action be taken to install partitions, electrical outlets, and telephone system, as indicated on attached plans. Separate action will be taken to requisition appropriate office furniture, etc., and for the removal of Class A furniture now in Room 4 D 49.

4. Any incurred cost for paragraph 1 above, which must be charged to FE Division, may be charged to 6237-1374. A preliminary cost estimate of \$3000-\$3500 has been determined by OL/LSD/SM&FB.

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5. Since it is operationally necessary that this request be given the highest possible work priority, your efforts along these lines will be appreciated. Any further information which may be desired can be obtained from Mr. [REDACTED] Extension 5696.

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*IS/*  
[REDACTED]  
Acting Chief, Far East Division

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CONCUR:

*IS/*  
*A-* Deputy Director for Plans

Date

APPROVED: \*

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*1-* [REDACTED]  
Deputy Director for Support

*11 Oct 65*  
Date

Attachment: As stated

\*Subject to funding by the  
Office of Logistics

Distribution:

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# MISSING PAGE

ORIGINAL DOCUMENT MISSING PAGE(S):

Attachment